

**Saffron Walden Museum/Uttlesford Museum Service
RESOURCE CENTRE PROJECT TEAM**

Monday 21 January at 2.00 pm at the Museum Schoolroom

A G E N D A

- 1 Apologies for absence.
- 2 Minutes of last meeting (attached).
- 3 Matters arising.
- 4 Heritage Lottery Fund application.
 - i. Case officer's and consultant's visit on 3 January, and work arising
 - ii. Level of administrative support to be provided by the Council (HLF query)
- 5 Saffron Walden Museum Society – constitutional changes.
- 6 Fundraising.
 - i. Grant applications
 - ii. Event on 29 February
- 7 Contingency plans.
- 8 Forward Plan Stage II (Museum and Castle).
- 9 Any other business.
- 10 Date of next meeting.

To: -

Councillors R P Chambers, K Eden, R M Lemon, D J Morson, **S V Schneider**, and C Smith.

David Haylock, David Laing, Richard Wallace, Tony Watson – Saffron Walden Museum Society

Richard Auty, Sara Chapman – Uttlesford District Council

Carolyn Wingfield, Maureen Evans, Sarah Kenyon – Museum